



EMBASSY OF BRAZIL

PROCEDURE FOR THE LEGALISATION OF SOUTH AFRICAN DOCUMENTS FOR USE IN BRAZIL

.All documents issued in the Republic of South Africa must be legalized by the Consular Section of the Brazilian Embassy in Pretoria so that they can be valid in Brazil. Documents that require legalization must first be notarized by a Notary Public. The document must be accompanied by the Notary Public's specimen signature and seal on headed paper.

The Consular fee is R200.00 per signature to be legalized.

.Documents bearing stamps and signatures of the Department of Agriculture, the Department of Health or the Chamber of Commerce and Industry do not require notarization, but need to be legalized by this Consular Section of this Embassy.

The Consular fee is R200.00 per document.

.Copies of Birth, Marriage, Divorce, and Death require notarization by a Notary Public and need to be legalized by this Consular Section of the Brazilian Embassy, in order to be valid in Brazil.

The Consular fee is R200.00 per document.

. Certificate of Criminal Record, do not require notarization by a Notary Public, but need to be legalized by this Consular Section of this Embassy.

The Consular fee is R200.00.

.Educational Certificates must be legalized by this Consular Section for use in Brazil, the Consular fee is R50.00 per document;

.Certificates of Origin and Invoices do not require notarization by a Notary Public. Instead, they must bear the stamp and signature of the official of the Chamber of Commerce and Industry, before being legalized by this Consular Section of the Embassy.

The Consular fees for Certificates of Origin R200.00, Pro-Forma invoices and other invoices the fee is R200.00 per document.

ALL FEES TO BE PAID IN CASH , BANK GUARANTEED CHEQUE OR BANK DRAFT MADE PAYABLE TO THE EMBASSY OF BRAZIL.

THE EMBASSY IS OPEN MONDAY TO FRIDAY

- BETWEEN 09H00 AND 13H00 – FOR APPLICATIONS AND COLLECTIONS AND

- BETWEEN 14H30 – 16H30H – FOR DOCUMENT COLLECTIONS ONLY

IT WILL TAKE 48 HOURS TO PROCESS THE ABOVE DOCUMENTS.